

# Wyoming Insurance Department Important Announcement

The Wyoming Insurance Department will process all 2017 appointment renewals electronically through the National Insurance Producer Registry (NIPR).

Payment for Wyoming Appointment Renewals must be received by NIPR through the electronic payment options only. The NIPR website is: [www.nipr.com](http://www.nipr.com).

- Termination notices for individual appointments that you do not wish to renew **must** be received by NIPR no later than **January 26, 2017** to allow sufficient time for processing and posting to PDB before the renewal billings are created.
- On **January 30, 2017**, the NIPR website will display the invoice and a list of appointments due for renewal.
- Appointment renewal fees will be due by **4 P.M. Central Daylight Time on March 31, 2017** for all insurance producers listed on the invoice.
- Companies will not be allowed to terminate or cross-off any names from the invoice.
- Invoices will no longer be displayed on the NIPR website after **March 31, 2017**.
- All appointments will be canceled if the invoice is not paid by **March 31, 2017**.
- Appointments **will not be renewed** if payment is less than invoice total.
- Current lists of appointments are available through the Database Search function on the Wyoming Insurance Department's website (<http://doi.wyo.gov>).

Please contact the Wyoming Insurance Department at (307)777-7319 if you have any questions or concerns.